

**Minutes Yorkshire & Humberside**

**Committee Meeting**

 **31 January 2019**

**Bulls Head Horbury**

**Present:**

Joanne Campbell (JC) Regional Secretary/National Councilor

Jill Northrop (JN) Regional Treasurer

Haydon Henry (HH)

Damien O’Brien (DO’B)

Sally Williamson (SW)

Paul Franks (PF)

Nick Parker (NP)

Paul Skelton (PS)

Alan Drayton (AD)

**Apologies**:

Jo Webster (JW) Regional Chair

Janet Sylvester (JS) Regional Vice Chair

John Plant (JP)

Robert Clark (RC)

Kath Breckon (KB)

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| **Item** |  | **Action** |
| **01/19** | **Welcome:** From Joanne Campbell – Regional Secretary of the Yorkshire and Humberside Region | JW |
| **02/19** | **Apologies:** JW JS JP RC KB |  |
| **03/19** | **Minutes of Previous Meeting:** Held on 07 11 18 were accepted as a true and accurate record of the meeting | ALL |
| **04/19** | **Matters Arising from 07 11 18**N/A | ALL |
| **05/19** | **Committee Structure****Yorkshire and Humberside:**Jo Webster (JW) Regional Chair Janet Sylvester (JS) Regional Vice ChairJoanne Campbell (JC) Regional Secretary/National CouncilorJill Northrop (JN) Regional TreasurerHaydon Hendry (HH) John Plant (JP)Damien O’Brien (DOB)Alan Drayton (AD)Sally Williamson (SW)Robert Clark (RC) Kath Breckon (KB) Nick Parker (NP)Paul Skelton (PS)Paul Franks (PF)JS will step down as Vice Chair at the AGM anyone interested in the position must be from a LA or caterer providing meals to schools This position to be voted on at the AGMAlan Drayton is to retire from the committee at the AGM which he will attend in the afternoon.Many thanks to both Janet & Alan for their commitment and hard work  | ALL |
| **06/19** | Joanne read message from the Chair JW in her absence re work to be undertaken for AGM | ALL |
| **07/19** | **Treasurers Report 2019**Balance of £10,022 includes the contribution from YPO to sponsor the Regional Awards Event in June and the £500 charity donation to be presented to The Candlelight Charity at the AGM  | JN |
| **08/19** | **National Councillor Report**Report attached | JC |
| **09/19** | **EXPO 2019**AD is also standing down from the HCA committee and our new contact for will be HH who will attend future HCA regional eventsAD to report back to HCA from this meeting to say we are happy to join with the HCA for the 2019 EXPO to be held again at the Cedar Court hotelProvisional dates are w/c 14 or 21 October 2019. AD to report back at the AGM | JW  |
| **10/19** | **NSMW 11th – 15th November**More information to follow |  |
| **11/19** | AGM 21 03 19Bradford City Football Club – BOOKEDCatering - BOOKED PROGRAMME* 09:00-09:30 – Arrival. Tea, coffee and bacon sandwiches
* JW to do Welcome
* 09:30-09:40 – Little Green Devils (Sponsor)
* 09:40-10:10 – Louise McErlain (Nutritionist)
* 10:10-10:20 – Heinz (Sponsor)
* 10:20-10:50 Adam Thirsk

(Bradford City Community Foundation)* 10:50-11:00 – Stephen Forster

(LACA Vice Chair – View from the Bridge)* 11:00-11:30 – Break
* 11:30-12:00 – Quiz
* 12:00-12:10 – Bebo (Sponsor)
* 12:10-12:30 – Ian Ormondroyd (Ex Footballer Braford City)
* 12:30-12:40 – Glendale Foods (Sponsor)
* 13:00-13:45 – Lunch
* 13:45-13:55 – On a Roll (Sponsor)
* 13:55-14:00 – Present Cheque Candlelighters Charity
* 14:00-14:30 – Raffle
* 14:30-15:00 – AGM
* DO’B to confirm mic and projector required and jugs of water at lunch on the tables
* DO’B to send Football Club address to Alan at Harrogate Water who is to supply 100 bottles of water for the event
* PS to bring laptop
* PF to look at obtaining a large cheque to present to candle light Charity
* HH photographer throughout the day
* JW to email sponsors to ask them to brig raffle prizes
* Raffle prizes and prize for the quiz all at YPO. SW says we have plenty at the moment
* JN to bring badges
* JW ?to bring pop up banner and Region of the Year Award
* JC to check if Louise needs picking up HH volunteer to collect from station if necessary
* SW and RC to undertake raffle
* JC to put flyer together & Booking form
* JN to raise invoices for the sponsors once she has a full list

**Committee Members up for re-election**KB and PS PF to be formally voted on to the committee JC bring paper work to AGM Vice Position vacant**Jobs on the Day**DO’B to look after football speakers a 7 host quiz JC to look after Louise (nutritionist)SW & RC RaffleJN & JS Reception & Badges PS IT (bring laptop)HH Photos NP I know we gave you a job but I can’t remember !  Could you look after sponsors with PFJW Generally welcoming and being a good host !  | DO’BDO’BPSPFHHJWSWJNJWJCSW & RCJCJNJC |
| **12/19** | **14 06 19****Summer Event and Regional Awards**Sally gave the committee an update Plans are well on the wayDiscussion took place regarding the awards and judges of each awardSW to report back in more detail at next meeting Robert Clark from UK Food Hall kindly offered to sponsor a Bronze Award- Thank youJill will raise invoices for the sponsors once she has a full listMichael Hales to attend as ChairDamien to compareMichael Hale Regional 30 kilometre ( 18 miles) walk is to take place on Saturday 22 June 2019PS to look at planning a route | SWJWPS |
| **13/19** | **Committee Focus**Region of the Year award for 2019 Focus on increasing MembershipRegional Awards CeremonyImproved and exciting EXPO | ALL |
| **14/19** | **Catering Awards & Competitions**All to feedback if aware of any entrants/winners from Y & H region | ALL |
| **15/19** | **LACA Website**Any good news story’s to be sent to Dewberry Redpoint for the website  | ALL |
| **16/19** | **Future Committee Meeting & Events****21 03 19**AGMBradford City Football Club **10 04 19**Committee MeetingVenue TBA**16 05 19**Committee MeetingVenue TBA**14 06 19**Summer Event and Regional AwardsRiver Cruise River Ouse YorkAttendance at Committee MeetingThe committee decided that a committee member should attend a least 50% of committee meeting throughout the year from the AGM onwards |  |
| **17/19** | **AOB**All emails sent between Committee members should be copied in to all, as it keeps all committee members in the loopAccounts form the EXPO discussed and committee feel we have paid excessively for some items on the accountsThe next EXPO is led by HCA as a committee will look at other options available for the 2020 Congratulations Barnsley Council Matt Betts was the Y&H Finalist **Menu:****Mat's Marvellous Mackerel Tacos**Battered mackerel strips, tomato, pepper and onion concasse on iceberg lettuce and tortilla, basmati and wild rice, vegetables**Strawberry Supermousse** **with shortbread bat biscuit**Jelly base, whipped topping rippled with strawberry coulis and topped with macerated strawberries, served with a shortbread biscuitGood Luck to Mat in the final in March | ALLALL |
| **18/19** | Thank you to Jo & Sally for booking the venue - Good Food very reasonable price | ALL |